

*Rush Church Board of Trustees' Meeting Minutes: Nov. 12, 2022*

Present: Geoff Furman, Cindy Gray, Rob Gruschow, Paul Kingsley, Patti Weaver (guest)

Opening Prayer: Patti Weaver

Reviewed Current Issues:

- Church "Winter Prep" Work Day (11/5) – very successful
- Super sale exit ramp repaired but needs additional maintenance
- Broccoli Tree & Lawn Care Contract for 2023: Will check with congregation members who paid for 2022 contract to determine if they wish to continue. Trustees voted not to have church cover cost of contract
- High Performance Furnace & Boiler Maintenance visit scheduled: Tues. 11/15. Cindy will be at church to meet with workers
- Discussed proposal from Empty Mirror Cleaners to strip & wax lower-level bathroom floors & hallway for a total cost of \$900.00: decided to wait to have this done
- Snow plowing: Reviewed plowing estimates from John Barker and Ted Hosmer. Unanimously decided to continue with John Barker as prices were comparable and John Barker has proven to be very reliable.
  - Price for service has gone up and potential cost for 2022-2023 is \$21,000.00.
- Need to purchase salt for upcoming winter. Cindy will contact Barb to put Rob on account at Weider's. Rob will order pallet of salt to be delivered as well as several buckets of "Snow Melt." Additional supplies will be ordered as needed. Rob will prep a spreader to be used exclusively with Snow Melt at front entrance.
- Discussed parking for HCS vans during the winter. Chris Chamot will mark spots near pavilion for parking the vehicles. Cindy will contact HCS to let them know about the parking spots.
- Reviewed proposed 2023 Natural Gas contract with Clark Taylor of Northeast Expense Reduction Services. Clark recommends signing contract now to lock in price. After much discussion, Geoff will contact Mr. Taylor on Monday, 11/14, to review his recommendation, with the possibility of waiting until the beginning of December to sign. Board voted unanimously to accept Clark Taylor's recommendation.
- Elevator/Lift Service contract: Geoff has been in contact with TK elevator, but communication is poor and they have not been fulfilling their contractual obligation. Cindy will take over contact with company while Geoff is out of town.
- Sprinkler test done on 11/11: all went well.
- PromiseLand is having issues with the maglocks on the main floor. Paul and Geoff are working to address the situation. Trustees discussed concerns with current maglock issues at length. At present if we lose power locks will disengage, so children are safe in case of fire emergency.
- Furnace cold air damper motor stripped: Geoff and Paul will address and Paul will check warranty on motor.
- Security panel battery was replaced: thank you, Geoff.
- Church insurance contract states that church does not have a sprinkler system. This potentially could raise the price of our insurance. Geoff will contact company to make sure all information is accurate.
- Church safe battery was not working: Paul repaired the unit (thank you, Paul.)

Briefly discussed budget for 2023.

- Will wait to hear from Finance committee, but recognize that expenses are going up

#### Tankless Hot Water Heater

- Reviewed estimates and discussed
- Voted unanimously to accept bid from High Performance as they currently deal with our tankless system and have been a good company to work with.
- Geoff will contact company to schedule replacement when he returns, and will work with Kellianne and HCS to choose a mutually convenient installation time

#### Boiler replacement

- Reviewed decision and plans
- Cindy will contact Holbrook and work with company to purchase and store the new unit
- Rob and Paul were asked to check pipes for leaks prior to boiler being installed.
- Thank you, Geoff, for all the work you put into contacting companies and researching the options for this major purchase.

#### HVAC Updates

- Reviewed building HVAC replacement needs
- Next month's meeting focus will be looking at church HVAC options

#### Capital Upgrade Project Review

- Lobby / Foyer flooring: Cindy will work to create an information gathering group to allow church congregation members a voice in the type of flooring chosen.
  - Currently have 1 replacement estimate: need 2 more
  - Information gathering group will present their findings to the trustees, who will then be responsible for voting to choose the type of floor to install.
- Chair Re-upholstering: Cindy will determine if fabric chosen is still available from Fabrics and Findings and get an updated quote.
  - Jim and Nancy Miller have agreed to upholster chairs at no labor cost. Need 1 additional quote as 3 are required. Cindy will work on that.
  - Discussed how many chairs are actually needed. Concern voiced that while not as many chairs may be needed now, if church grows in future additional chairs would be needed so it's better to recover them all now so they match.
- Drainage issues along west side classrooms
  - Concern raised about water leaks in SACC classroom
  - Concern raised about drainage issues in area for new toddler playground

#### Looking Ahead

- Christmas prep: tree for lobby, tree decorations, decorations on building (in & out)
  - Chris will get tree for lobby
  - Trustees will set a work day via Rush Tidings to decorate tree and church once we know when tree will be delivered
- HCS Fee proposal

- Barb Kingsley prepared a worksheet outlining what PromiseLand pays monthly (\$559.95), and determining an equivalent option for HCS (\$347.52), based on the number of hours they use the building weekly. Trustees voted unanimously to ask HCS to pay \$350.00 / month.
- Discussed the fact that HCS currently uses the building at no cost to them, but that clients regularly clean the lobby, sanctuary, and main level rest rooms.
- Discussed the possibility of HCS helping Rush Church build concrete ramps at fire exit doors and Super Sale exit, as this would benefit both programs.
- Cindy will contact HCS to request they pay the proposed monthly fee of \$350.00, beginning Jan. 2023. This would be a one-year trial, to be rediscussed in the fall of 2023.

Meeting adjourned at 11:00am.

Next Meeting: Saturday, December 10, 8:00 – 9:00am (prior to cantata practice).