

Board of Trustees Meeting Minutes: 9/18/23

Attendance: Chris Chamot, Cindy Gray, Paul Kingsley, Patty Weaver

Guest: Cindy Raymond

Building Updates:

- NYS boiler inspection completed
- Several mice have been caught in PromiseLand rooms. Geoff is working with Kellianne to deal with the issue
 - Suggestion made that we add mouse extermination to Target contract
- Emergency lights / extinguishers / hood inspection needs to be done. Churchville Fire has been notified
- Suggested that dumpster is not being utilized to its best advantage – garbage being dumped on one side primarily. Need to remind HCS and PromiseLand to use both sides.
- Parking lot spaces have been marked. Chris contacted town of Rush and determined that we need at least 12 handicapped spaces. These have been painted, but need additional signs.
 - Need to add purchase of signs to next year's budget
 - Space marked in blue near pavilion for HCS van to use during winter, to allow for plowing
- Concern raised that sanctuary was cold.
 - Need to check thermostat in sanctuary prior to service. Should be set between 68 – 72 degrees
 - Is AC still on in sanctuary?
- Need to schedule snow plowing service for upcoming winter
 - Contact John Barker to get estimate
 - Cindy will contact Barb to determine how much church spent on plowing / salting for previous winter.
 - Done: total spent for plowing/salting was: \$17,242.00
 - What other plowing companies could we contact for additional estimates?
 - Is it worthwhile to consider church purchasing a truck/plow and do it ourselves?

Gutter repair or replacement: Distributed handout prepared by Geoff

- Reviewed handout and will discuss more thoroughly at next meeting when Geoff can attend
- Based on immediate need to deal with water issues, motion was made, by Patti Weaver, to accept the estimate presented by New Wave Gutter, to do gutter repair as outlined in handout. Motion seconded by Chris Chamot and approved.
- Geoff will be asked to contact the company.

HVAC Update

- Bill Rivard will stop by church to take measurements and then will order the rest of the equipment and invoice us.
- Geoff requested that Bill Rivard send the part numbers he intends to use, so they can be confirmed

Discussed need for additional / new member of Board of Trustees

- Discussed requirements of committee members: must be a member of the church (can have one non-member), must be elected by church congregation

Next meeting: Monday, Oct. 9, 7:00pm

- Focus of meeting
 - Gutters
 - Snow plowing / salting
 - Finance (trustees' budget for upcoming year)
 - Members asked to come with a list of items they feel need to be addressed in coming year.
 - Capital Improvements Updates