

Board of Trustees Meeting 4/3/23
Meeting Notes

Present: Geoff Furman, Paul Kingsley, Patty Weaver, Chris Chamot, Rob Gruschow, Cindy Gray, Bill Rivard, Gary Prok

- Welcome / Open with Prayer – by Patty
 - Thank you to everyone who helped at Church Work Day, 3/25
- HVAC: special guest, Bill Rivard
 - Report on HVAC systems and recommendations (**Gary and Geoff**)
 - Option 1 discussed: Similar to what we have today--\$28.9k
 - Option A discussed: Multi-head mini-splits downstairs, third head in upstairs--\$33.8k

Lengthy discussion regarding mini-split in large conference room and PTAC v mini-split install, operating and maintenance costs. Also, the PTAC install costs will be lowered if zone valves are added. These two options are sufficient for complete quoting. Once we have two more quotes we will decide on a vendor. System specification tweaks will be made after a vendor is chosen. Geoff to get competitive quotes. Bill to verify numbers Gary presented today.

- Move on to next step in process: choose plan of action and get estimates.
- Capital Project: Flooring in Lobby and Café Area
 - Date set for installation: week of April 24
 - All current scheduled programs for that week have been notified
 - HCS will meet at alternate site
 - Barb is away that week at PAUMCS conference, office will be closed
 - Cub Scout Pack crossover is rescheduled from 4/28 to 5/4
 - Cindy working with PromiseLand to help ease potential issues
 - Lobby painting proposal from Cindy Raymond
 - Review and discuss proposal (**Cindy**) Cindy spoke with Cindy R. Not doing lobby, but:
 - Café area will be painted by volunteers prior to installation
 - Moving furniture from lobby – need to set date(s) and look for volunteers to help
 - Baseboard will be stained to match glulam beams (dark brown). Minwax Polyshades satin to be used.

- Capital Project: Drainage recommendations **(Rob)**
 - Review proposal. Cindy will review with Kellianne and playground committee. Mowing concerns are also being considered.
 - Begin work on plan of action. Playground to be installed so as not to interfere with drainage tiles.

Significant discussion about communication between PromiseLand and Trustees. We need to insure that we have less ambiguity about details so that maintenance and other concerns are able to be addresses.

- Capital Project: Sanctuary chairs reupholstering
 - Chairs are ready for upholstering
 - Jim and Nancy reviewed purchased supplies
- Ongoing projects:
 - Lawn maintenance: mowers / tractors need to be prepped for use – zero turn should be sent out for maintenance ASAP **(Rob)**
 - Garden maintenance: Volunteer info event scheduled for Saturday, 4/22, 9-10am
- RIT Fraternity using our church this Saturday for pledging 1AM. Chris and Paul working out alarm status for that night. Will remain disarmed when they leave.
- Upcoming Events: Building opening and closing
 - Rush Hometown using church tomorrow night. Geoff to close.
- Cleaning concerns: Geoff and Chris to address with cleaners
- Next Meeting: May 1 at 7PM