

**Board of Trustees Meeting 5/1/23**  
**Meeting Notes**

**Present:** Geoff Furman, Paul Kingsley, Patty Weaver, Chris Chamot, Rob Gruschow, Cindy Gray, Todd Goddard, Kellianne Williams, Gary Prok

- Welcome / Todd Opened with Prayer
  - Thank you to everyone who helped at Church Work Day, 4/22
- PromiseLand Playground Project: Toddler Playground
  - Guest: Kellianne Williams

Kellianne explained the plan for the smaller playground expansion. Approximately doubling in size. Step one is approval by Trustees. Step two is town permit. Pergola replacement with a shelter is also under consideration. Motion to proceed made, seconded, and passed.

- Review of Shared Use and Occupancy Agreement with Heritage Christian Services

Chris had observed some concerning activities when here working on a project. HCS clients were wandering outside of designated areas and also opened the exterior door allowing people in without proper authorization. Supervision was not supervising and were not paying attention. Chris was told that clients sometimes sleep in the café. We will work with HCS to better understand document expectations prior to signing the next contract. Immediate concern is to give feedback to HCS management (Deb and Holly) our observations and to keep clients from stepping on the tiled area by the front doors.
- Capital Project: Flooring in Lobby and Café Area
  - Installation – Final Report
  - Floor outlets
- HVAC: Update and Next Steps
- Capital Project: Drainage recommendations (**Rob**)
  - Review proposal
  - Begin work on plan of action
- Water Fountain – Main level

- Project Proposals
  - Install Keurig machine in Fellowship Hall
  - Chain saw trees on trail
  - Trim interior doors that don't close (There are about 6 – 12 doors)
  - Minor repair on garage and then stain building
  - Super sale door – lock issue
  - Refinish main entrance doors
  - Paint or replace ceiling tiles (Yellow Room especially)
  - Repair / re-stain damaged siding at entrance overhead
  - Repair and Paint Lobby and hallway area
    - Need to get estimates
- Upcoming Events: Building opening and closing
- Next Meeting: June 5, 7:00pm