

Buildings and Grounds

4 March 2020

Present: Chris, Rob, Todd, Barb, KelliAnne, Paul, Dick

- ① Love: Wesley Charles! Louise and Norm Miller, Heather and family, Mendon Ponds deer 174! Ethen.
- ② Financial Report January and February Income and Expenses shared. Note high snow plowing expenses, utilities, and full year payment of parsonage garbage.
- ③ Promiseland Kitchen sanitizer needs fixed, Chris to call. Donated doll house can be rehabbed for sale or use. Playground red ball hoop needs repaired or replaced, Rob to follow up. Dining room on Mondays has not been torn down those who use the space are to return it back the way it was found. Policy to be communicated through newsletter, bulletin, email. All to be mindful to initiate cleanup. Laminated reminder sign to be post. Youth requested as a last resort. Stove in process of being repaired, Rob doing repairs. Cleaning service review, started in October - new contract - concerns with current work 1) coming in too early, posing safety hazard 2) bathrooms not being cleaned, toilet paper not being replaced, floors not being cleaned. Possibility of Day Care doing their own cleaning, Aving approx \$12k/year. Contract could be altered. KelliAnne to seek approval from day care board.
- ④ Parsonage Garage lights replaced with LED, working out bugs. Still to have gas heater to be fixed - Rob to do. Doug will replace outdoor light.
- ⑤ Outside Parking lot lights. ^{O'Connell Electric} Not returning calls. Rob to call other companies to get polls installed. Driveway lights needs adjusted. Rob to ask Leon to fill potholes. Discussed sealing and stripping parking lot, Rob to get prices. Rob to tune up lawn mower.
- ⑥ Inside Dick painted, caulked office windows, will finish up. Power strip in office being installed by Geoff. Pews installed by John.
- ⑦ Network Bill Damon to review assets, clean out, install a new server (accessible via VPN), document policy. IT team being assembled and oriented - 7 current members. KelliAnne to be oriented to make key cards, Rob, Chris, Mark too.
- ⑧ New Business none.

⑨ Old Business: Sanctuary lights, scheduled for assessment.

Roof update: communication with arbitrator, next step to take case before a judge, arbitrator wants an additional 7%, believes settlement can be done in 60 days, on site review on Friday to review leaks. Because we aren't losing additional fees and only an opportunity to increase payout, Chris and Rob agreed to have the case move forward and pay the 7%. Conference Room table to be repaired.

Respectfully submitted,
Pastor Todd