

Buildings & Grounds Ministry Team

4/1/2020

Zoom Video Meeting, 7:00 - 8:10 pm

Present: Chris Chamot (Chair), Dick Williams, Paul Kingsley, Barb Kingsley, Kellianne Williams, Rob Gruschow, Todd Goddard.

1. Opening Prayer. Pastor Todd.

2. Financial Report. Barb Kingsley.

Overview by Barb. We spent \$6013 from the budget, plus utilities, totaling \$8702 total spent for March.

Snow removal bill still to be paid. \$6k spent in snow removal over January and February.

Kitchen plumbing repairs completed (sprayer and sanitizer).

3. PromiseLand Child Care. Kellianne Williams.

Change in cleaning service started today (4/1/20). PromiseLand staff to clean their own space, going forward.

Full dumpster led to a diaper complaint.

Oven not working, not a crisis at this point since we have two, but shouldn't be delayed too long.

Playground safety inspection should be done.

Doll house moved to the wood shop for rehabilitation. Not a high priority at this time.

Clean up date for 4/25. May not be possible due to the pandemic, at this time.

4. Parsonage. Chris and Todd.

Rob to follow up with Doug, regarding outdoor lights

Rob to replace the thermocouple in the gas stove

5. Exterior Grounds and Parking Lot. Rob Gruschow.

On the schedule with O'Connell Electric. O'Connell reported lights will be installed the next couple of weeks.

Roof arbitration contractor stuck in North Carolina, waiting for information to complete his report. The deadline on the insurance

company check is quickly approaching, Rob to check on the status.  
(Brad ... representing our arbiter ... indicated he would work with Church Mutual to address the check issue).

Parking lot potholes. Rob to see if Leon Perkins will fill them.

Lawn mower. Rob to get it ready for the season.

Garbage surround fence needs to be replaced. Chris to follow up regarding finances and planning.

## 6. Sanctuary. Dick Wallace

Nothing to report

## 7. Network / Audio & Video

Computer room has been cleaned out. Still more to be done.

Network server installed and to be configured, donated by Bill Darron.

Bill has remote access to church computers. He bringing necessary church computers onto the new network and installing Windows Professional and Office 365.

Streaming video. Current service limited, so moving to streaming live video to Youtube Live and Facebook Live, embedding the Youtube Live feed into the webpage. Hardware and software configuration problems still being identified.

Sanctuary computer. Replacement being rebuilt. Current computer will become a backup.

Audio. Gary Prok and Kern Haynes are working to learn the board, restore dead microphones, and resurrect dead monitors.

Bill Darron will be drafting a network architecture document and an orientation guide for A/V Volunteer Team members.

Hearing loop is intact, but without an amplifier. Paul to look into getting it operating.

## 8. New Business

Dick is able to complete window trim in the new office, hopefully this week.

New cleaning schedule negotiated with our cleaning contractor. Fri night cleaning for non PromiseLand parts of the church. Perhaps we should think about Monday cleaning after we open the building once again.

Dinning room cleaning needs to be done for Monday morning yoga groups and for the kids to play all week. Everyone who uses the dinning hall is being contacted and encouraged to clean and restore it to the way it was found. Clean up crew needs to be recruited. Paul trouble shooting the front door swipe, swapped out a failed unit for another. Paul given permission to order a replacement.

9. Benediction Prayer. Pastor Todd.

Respectfully submitted,

*Todd R. Goddard*

The Rev. Todd R. Goddard