

Board of Trustees Meeting 3/6/23 7:30PM
Meeting Notes

Present: Cindy Gray, Geoff Furman, Patty Weaver, Chris Chamot, Rob Gruschow, Paul Kingsley, Gary Prok

- Welcome / Open with Prayer -Patty
- Review of Current Issues
 - Kitchen – dishwasher repair (**Geoff**) – complete
 - Stove update – oven spring (**Chris**) – complete
 - Front door – maglocks update (**Paul and Chris**) – in process as of 2/6/23
 - Elevator / Lift update (**Cindy**) – have credit due us. Now will insure we have visits this year.
 - Ants – in process (**Geoff**) – Target came for initial treatment. We can call back anytime through the end of the year.
 - Diaper Deck main floor women’s room (**Geoff**) – in process
 - HCS issues: dry wall in large conference room, cabinet hinges, chairs... (**Cindy and Geoff**) – complete. Contract was discussed for group understanding.
 - Colonial fire Protection Systems Inspection done, (**Geoff**) – complete
 - Monroe County Polling Place Contract – signed with all changes made as requested (**Cindy**) – complete. For future reference will ask for \$100 for cleaning and general use.
 - Current Gas Contract (**Geoff**) – recommendation is to stay the course. No change needed.
- HVAC
 - Report on HVAC systems and recommendations (**Gary**) – Have quotes from Rivard Heating and Cooling. Need a bit of clarification yet (Bill Rivard was sick and had to postpone our last meeting). However, we do have solid estimates for each portion of the project. The issue will be sticker shock and prioritization of the work. Once we “de-scope” for now, we will get two more competitive quotes.
 - Pastor’s office, PromiseLand office, and room between: \$12k to \$15k
 - Three options presented, including mini-splits
 - Replace lower level mini-splits: \$14k
 - Video/server room \$ 7k
 - Brooks-St Helen Room and room below it: \$17k

We are looking at \$43k to \$50k to all the above and will need to prioritize.

Still need quotes for some upstairs classrooms unless we replace wall units ourselves. Expect \$15k to \$20k.

PromiseLand has \$3350 for new in wall units. Capital reserve fund has \$69,000 that could be used.

Will likely focus on PromiseLand classrooms. Second priority is Offices and room between.

Plan: get answers from Rivard and get two more competitive quotes (e.g. High Performance Heating and Cooling).

- Capital Upgrade Project Review
 - Drainage recommendations (**Rob**) – Tabled until next month.
 - Sanctuary chairs reupholstering project – materials purchased as reported at 2/6/23 meeting. Looking for volunteers to “disassemble” chairs to Millers can begin upholstering.
 - Flooring replacement in entryway and lobby – Lima Carpet selected as vendor at 2/6/23 meeting. Samples given to Cindy Raymond for review. (**Geoff**) – We will look at recommend options and decide. There was general excitement to upgrade to wood baseboard for ~\$600. Will need profiles and finishes to select from.
- Upcoming Events: Building opening and closing. Geoff will lock up 3/7/2023
- Next Meeting: April 3 at 7:00PM
- Chris closed us in prayer.