

When completing this form in EXCEL, always work from a COPY to preserve formulas contained in the spreadsheet.

2024 UNY CLERGY COMPENSATION REPORT FORM

Pastor Name: Todd Goddard

Church: Rush United Methodist Church

GCFA Number: 153381

Effective Date: 01/01/2024

Acknowledgement: This form has been reviewed and approved by the Church Conference.

Signature of Pastor: Todd R Goddard

Signature of S/PPRC Chair: Erin & Billy

Signature of District Supt: _____

CHURCH is to provide an approved copy to the Church Treasurer

DISTRICT is to provide ONE COPY to the Conference Benefits Office

OPTIONAL WORKSHEETS ARE AVAILABLE ON THE NEXT 3 TABS . PLEASE USE THE FORM BELOW TO REPORT COMPENSATION.

LINE #		Church A	Church B	Church C	Church D	
1	When reporting more than one church on this form, enter name of each church and % of TOTAL COMPENSATION paid by that church (see #NOTE below for explanation)					TOTAL= 100%
2	Is this a change in Percentage? <input type="checkbox"/> YES	N 0.0%	0.0%	0.0%	0.0%	0.0%
3	Gross Salary: (see optional worksheet for items included; include money given for health allowance for part-time clergy))	\$ 64,782.00	\$ -	\$ -	\$ -	\$ 64,782.00
4	Parsonage: IN THE BOX BELOW: Does the church or charge have a parsonage? Type Yes or No (If YES Line 3 will be multiplied by .25) This will apply to ALL churches in the Charge that owns the parsonage.	\$ -	\$ -	\$ -	\$ -	\$ -
	No					
5	If #4 is No, enter housing allowance (in lieu of parsonage)	\$ 15,000.00	\$ -	\$ -	\$ -	\$ 15,000.00
6	Pension Base Compensation: (add lines 3-5) This is the basis for CRSP, CPP, and UMPIP contributions.	\$ 79,782.00	\$ -	\$ -	\$ -	\$ 79,782.00
	BENEFITS					
7	Pension: Enter CRSP or UMPIP in box to the right based on the following criteria: CRSP for clergy whose total appointment is 75% to 100%. UMPIP for clergy whose total appointment is 50% to 74%.	CRSP				
7a	CRSP is calculated at 13.8% of Line 6. UMPIP is calculated at 9% of Line 6.	\$ 11,009.92	\$ -	\$ -	\$ -	\$ 11,009.92
8	CPP: for all full time clergy or three-quarter time Members in Full Connection, Provisional or Associate Members (line 6 x .03)	\$ 2,393.46	\$ -	\$ -	\$ -	\$ 2,393.46
9	Conference Health Insurance: (\$15,120 for full time clergy only)	\$ 15,120.00	\$ -	\$ -	\$ -	\$ 15,120.00
10	Accountable Reimbursement Plan: MAKE ENTRY IN 10a. & 10b. BELOW:					
10 a	Professional Expenses	\$ 3,000.00	\$ -	\$ -	\$ -	\$ 3,000.00
10 b	Continuing Education	\$ 1,500.00	\$ -	\$ -	\$ -	\$ 1,500.00
10 c	Total ARP: (Full time Total = minimum of \$3,500 for single church; \$4,500 for multi church appointment)	\$ 4,500.00	\$ -	\$ -	\$ -	\$ 4,500.00
11	TOTAL PASTORAL COMPENSATION PACKAGE (add lines 3, 5, 7a, 8, 9, 10c)	\$ 112,805.38	\$ -	\$ -	\$ -	\$ 112,805.38

NOTE: When multiple churches share the cost of a part time pastor, the percentage of compensation does not necessarily equal the percentage of appointment. For example: A pastor appointed 50% in total split between two churches, Church A is 25% and Church B is 25%. Those are the appointment percentages. Each church pays half the pastor's salary or 50% of compensation. Thus the percentage of compensation is 50 + 50 to total 100%.

Clergy Housing Exclusion Resolution

WHEREAS Section 107 of the Internal Revenue Code of 1986 has provided that a minister of the Gospel may exclude from gross income the fair rental value of a home provided and any allowance to provide a home; and

WHEREAS the Rev. Todd Goddard is a duly ordained, commissioned or licensed minister of the church, who is performing substantially all of the religious duties of the church; and

WHEREAS, the Rush United Methodist Church has established a gross salary for the Rev. Todd Goddard in the amount of \$ 64,782.00 for the period 12/31/2024 to 12/31/2024;

THEREFORE BE IT RESOLVED that:

\$ 25,070.00 of the above noted gross salary

and an additional \$ 15,000.00 in lieu of parsonage

in addition to use of a parsonage, located at _____, plus all utilities

be provided to the Rev. Todd Goddard to the extent it is used to provide a home, and be considered to be a Clergy Housing Exclusion; and that said amount is excluded from reportable compensation under Section 107 of the IRC of 1986.

Todd R Goddard

.....
Clergy Person Signature

E. Z. Biles

.....
Church Representative Signature

Date: 10/12/2023

Upper New York Annual Conference*Our mission is to live the gospel of Jesus Christ and to be God's love with our neighbors in all places***Outreach and Volunteers in Mission Report**

(Due two weeks prior to Charge/Church Conference)

Church Name: Rush UMC Date 100923Pastor: Todd Goddard

Primary Volunteer in Mission or Mission/Outreach Contact for the congregation:

Name: Erma Perkins Phone: 585=750-0136Address: 6021 E. Henrietta Rd.Rush, NY 14543Email Address: ermaperkins@me.com**OUTREACH**

Name any additional outreach programs that your church would like to celebrate.

Monthly participation in Meal and More, Christ Church, rRchester, NYWeekly Super Sale Preparation, donations of clthers, household goods, etc.3 sales/ year with availability for anyone in need.Christmas boxes for Red Bird MissionChristmas baskets with fruit, cookines, etc for homebound, recently bereaved.Hosting fund-raisers for Zululand hospice in South AFrica. \$20,668 wired before April visit when we took medical supplies, visited patients and provided support.Election Day Bake Sale and monthly offering to benefit Musa weNkosi, a home for AIDS orphans in South Africa. Wired \$9,165 in December and \$4,059 in April.Worked at the HUB 5/15**Please continue on separate piece of paper if more room is needed.*

Church Name: Rush UMC

Who are United Methodist Volunteers In Mission (UMVIM)?

UMVIM are clergy and laity serving locally, nationally or internationally in a ministry endorsed by the host United Methodist church, partner church or agency, or non-governmental organization. UMVIM serve with the poor, build churches, assist in disaster response and community health and nutrition programs and in leadership training.

Number of VIM teams organized or sponsored by your local church? 1

Number of people who participated in a VIM team? Adults 12 Youth 4

Number of people from your church who participated in a team organized at another UMC, denomination, etc.?
Adults _____ Youth _____

Known amount of money spent on or donated to the project \$ _____

How were the lives and faith of the volunteers impacted?

How was the life and faith of your congregation impacted?

What impact perceived or measurable did the experience(s) have on the recipients(s)?
When Barb Kingsley wired funds to South Africa she was told, "This is the first time +

I wired funds that didn't benefit yourselves."

Name of person completing this form: Erma Perkins

District Office sends copy to UNYAC Volunteers in Mission Coordinators:

Kristina Clark

Kristinaclark@unyumc.org

Blessings on all who are a Christian presence to those who are served by these ministries for "The King will reply, 'Truly I tell you, whatever you did for one of the least of these brothers and sisters of mine, you did for me.'" Matthew 25:40

Report of the Pastor, continued
Rush United Methodist Church
The Rev. Todd R. Goddard, Pastor
December 3, 2023

1. List those who have been received into baptized membership since the last report. (Attach as a supplement.)

+ Benjamin Thomas Kingsley, 08/06/2023

2. List those who have been received into professing membership since the last report. (Attach as a supplement.)

a. On profession of faith or restored. N/A

b. From other United Methodist churches. N/A

c. From other non-United Methodist churches. N/A

3. List those who have been removed from the professing membership since the last report. (Attach as a supplement.)

a. By action of the Charge Conference, or trial court, or by withdrawal.

+ Adam Meys, 02/10/2023

b. By transfer to other United Methodist churches.

c. By transfer to other non-United Methodist churches.

d. By death.

+ Robert Sanderson, 11/25/2022

+ Kathryn A. Belik, 12/10/2022

+ Charlotte Greenwood, 12/14/2022

+ August Callerame, 01/14/2023*

+ Joan R. O'Mara, 01/20/2023

+ Mary A. Camman, 04/15/2023*

+ Mark H. Britton, 05/21/2023*

+ Durwood Raplee, 05/27/2023*

+ Paul Washburn, 08/27/2023**

+ Charles Moses Haynes, 10/09/2023

+ David Phillips, 10/16/2023*

+ Lee VandenBos Osborn, 11/03/2023

* non-member, affiliated with the Rush UMC

** member of a prior parish (Palmyra UMC)

5. The Pastor shall give a report on the state of the church and an account of pastoral ministry as it relates to (¶ 340): providing support, guidance, and training to the lay membership in the church; ministering within the congregation and to the world; and administering the temporal affairs of the congregation. Include as a part of the report a statement outlining the pastor's program of continuing education and spiritual growth for the past year and plans for the year to come (¶ 349). (Attach as a supplement.)

It remains a privilege to be appointed to the Rush United Methodist Church and to serve as the pastoral leader for our members, friends, and community. Over the years I have come to love and appreciate each of you as children of our loving God, whose love fills our hearts and overflows in exceptional

worship and mission and outreach to our neighbors. I am so eternally grateful each and every one of you are a part of my life.

The state of the Rush United Methodist Church is good.

The development of transformational leadership remains one of my priorities. I serve to support our church lay leaders, providing a prayerful environment for discernment and strength. Our Leadership team is working to become the strategic thinkers for our congregation, asking the question “where is God leading us?” and “how are we to get there?” This effort results in transitioning the day-to-day operational work to our exceptional teams: the Board of Trustees (building and property), Finance (income, expenses, budgets, and assets), Staff-Parish Relations (Human Resources), PromiseLand Child Care, Christian Education, Youth, Missions and Outreach, Nurture and Fellowship, Super Sale, and Worship. These changes are to bring us into greater alignment with The Book of Discipline of The United Methodist Church.

I am so grateful for the leadership of our Lay Leaders; Steve Willaims (worship), Tanya Hunt (families and children), and Erma Perkins (missions). Our finances are in talented and wise hands; thank you, Michelle Prok. Our Board of Trustees (and so much more) are led by the exceptionally talented, Cindy Gray. Thanks is extended to Erin Bills, who is cycling off as chair of our Staff-Parish Relations Committee, due to life and retirement! Well done, Erin. I’ve always been able to count on you for your prayers, support, and guidance.

Our leadership bench is thin. If God is calling you into church leadership, first, pray about it. Then come to me and let’s talk about it. Everyone has a time and a season; when is it yours?

The future of the Rush United Methodist Church is filled with opportunity for growth.

The pandemic is largely behind us. Worship attendance has remained static, though more heavily weighed towards online participation. Changing to one Sunday morning, blended worship service has been overwhelmingly positive. New members and visitors are regularly welcomed and encouraged. We are resolutely United Methodist, seeking neither theological extreme, remaining under the big tent of Wesleyan grace and love. All church events are filled with love, laughter, and cooperation. Blessings abound.

Church vitality is all about relationships; a personal relationship with Jesus, a collaborative relationship with one another, and a loving relationship with our neighbors, near and far. I commend our lay led nurture team that is working to strengthen these relationships.

On your behalf, I serve the larger community in the following capacities:

- Clergy member of the Upper New York Conference of The United Methodist Church. This past year, I have attended three sessions, one in Syracuse, NY.
- Mentor, providing guidance and support to Pastor Enoch Renzhza, Greece United Methodist Church, African Immigrant Congregation. We meet monthly. We were able to welcome Pastor Enoch to Rush and receive the blessing of his preaching.
- Participant, Thursday morning breakfast group of United Methodist pastors, serving under appointment.

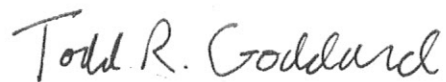
- President of the Board, Genesee Area Campus Ministries. We staff and support the Protestant Chapel Community chaplain for both the University of Rochester and Rochester Institute of Technology.
- Co-chair, Rush-Henrietta Interfaith League, working with schools and government to plan and implement the annual Martin Luther King, Jr celebration and an end-of-school year diversity fair in May. This past year we had over six hundred participating students and family members.
- Vice-chair of the Board, Finger Lakes Area Counseling and Resource Agency. Founded in 1973, FLACRA is a private, not-for-profit agency serving individuals and their loved ones in the Finger Lakes region whose lives are affected by substance use, mental health disorders, and overall well-being. We have services available in Clifton Springs, Canandaigua, Farmington, Newark, Geneva, Penn Yan, Watkins Glen, and Rochester. I am humbly willing to return as chair of the Board next year, if so elected.

I continue to be inspired and experience growth through regular interaction with colleagues in ministry, be it installation services, breakfast meetings, or phone calls of encouragement.

Personally, this has been a hard year. I had urology surgery (12/22/22), left knee replacement (2/3/23), and a high-speed motor vehicle accident (09/18/23) with surgical repair of my right arm (10/3/23). I'm grateful for the short-term disability afforded to me by the Bishop's office, our District Superintendent, Suzanne Block, and by the lay leadership of our church. You really stepped up, took responsibility, and executed flawlessly. Thank you so much. My thanks is also extended to Pastor Meg Vosburgh, for leading worship in my absence. Steve Williams has grown into new leadership roles with grace and humility. Knowing worship leadership is in good hands and experiencing the quality of our online worship services has been an overwhelming blessing. While I hope to return full-time December 1, 2023, my recovery will take months of hard work and rehabilitation. I appreciate your patience, prayers, rides and walks, and encouragement.

Together, we are God's beloved community. PromiseLand families, Heritage Christian families, our church families; all one, all welcome, all beloved. You are beautiful.

Humbly, and with great pastoral love,

A handwritten signature in cursive script that reads "Todd R. Goddard". The ink is dark and the handwriting is fluid and personal.

The Rev. Todd R. Goddard

UNYAC Church/Charge Conference
Trustee Election Ballot

Church: Rush United Methodist Church

Date: 11/03/2023

Class Year	Name	Approve	Do Not Approve	Abstain
2024	Rob Gruschow	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2024	Patty Weaver	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2026	Cindy Raymond	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2026	Roger Haas	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

UNYAC Church/Charge Conference
Trustee Election Ballot

Church: Rush United Methodist Church

Date: 11/03/2023

Class Year	Name	Approve	Do Not Approve	Abstain
2024	Rob Gruschow	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2024	Patty Weaver	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2026	Cindy Raymond	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2026	Roger Haas	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

UNYAC Church/Charge Conference
Trustee Election Ballot

Church: Rush United Methodist Church

Date: 11/03/2023

Class Year	Name	Approve	Do Not Approve	Abstain
2024	Rob Gruschow	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2024	Patty Weaver	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2026	Cindy Raymond	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2026	Roger Haas	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Local Church Leadership Interface UNYAC

Church Name: Rush United Methodist Church					
Pastor: Rev. Todd Goddard					
Associate Pastor:					
Office Secretary: Barbara Kingsley					
Position	Name	Mailing Address	City, State, ZIP	Phone	E-Mail
Ad Council Chair	Steve Williams	5792 East Henrietta Rd	Rush, NY 14543	845-807-3965	williasc@gmail.com
Trustee Chair	Cindy Gray	88 Cascade Rd	West Henrietta, NY 14586	585-334-0110	cgtgray1039@gmail.com
Finance Chair	Michelle Prok	15 Birchstone Hill Rd	Rush, NY 14543		mibopbuckeye@gmail.com
Treasurer	Spencer Haynes	1507Middle Rd	Rush, NY 14543		spencerhaynes15@gmail.com
P/SPRC Chair	Erin Bills	6743 Richmond Mills Rd	Livonia, NY 14487	585-346-5915	ebills534@gmail.com
Parsonage Chair					
Christian Ed	Alethea Coulter	5581 East Henrietta Rd.	Rush, NY 14543	585-533-9246	alethea.coulter@rushumc.org
Lay Leader	Tanya Hunt Erma Perkins	89 Alton Way 6021 East Henrietta Rd	West Henrietta, NY 14586	585-698-8949 585-750-0136	thunt@paychex.com ermaperkins@me.com
Lay Member to AC	Leon Perkins	6021 East Henrietta Rd.	Rush, NY 14543	585-749-2735	lperkins@me.com
Alt. Lay Member					
Safe Sanctuaries Rep	Alethea Coulter	5581 East Henrietta Rd.	Rush, NY 14543	585-533-9246	alethea.coulter@rushumc.org
Mission Chair	Erma Perkins	6021 East Henrietta Rd.	Rush, NY 14543	585-7500136	ermaperkins@me.com
Camp Agent					
CONAN Rep.					
Social Justice Rep.					
UMM President					
UMW President					
Youth Group Leader	Alethea Coulter	5581 East Henrietta Rd.	Rush, NY 14543	585-533-9246	alethea.coulter@rushumc.org

Due 15 days prior to Charge/Church Conference and will be reviewed by DS and Safe Sanctuaries Team.

Congregation Rush UMC District Genesee Valley

Appointed Pastor or Pastoral Leader Todd R. Goddard

Pastor or Pastoral Leader has completed at least one Conference 3-hr Basic Safe Sanctuaries Training? Yes No
If No, please explain why? _____ Date training was/will be completed: _____

Check the groups with whom your congregation has ministries:

Children Youth Elderly/Shut-ins Special Needs Adults Other vulnerable adults*

*(A vulnerable adult is someone 18 or older, who is less able to care or protect themselves as well as adults who work with children and youth, where accusations of abuse could mistakenly arise, or those who have been abused as a child or adult)

Items are based on Upper New York's current Safe Sanctuaries Minimum Standards which can be found at https://www.unyumc.org/images/uploads/UNY_SafeSanctuaries_Minimum_Standards_updated_2016.pdf

Directions: Check either YES or NO. If NO, please explain why and what date the church/ministry will be in compliance. To be in compliance, all answers should be YES for items 1-8, 9B.

- 1. The church's SS policy and procedures has been reviewed within the annual orientation of clergy and those who work directly with children, youth and vulnerable adults this year? Yes No If Yes, When? 11/12/23
- 2. The church's Safe Sanctuaries policy & procedures reflect UNY's Minimum Standards. Yes No
Please email church Safe Sanctuaries Policy to safesanctuaries@unyumc.org or attach a copy to this form.
- 3. A current Safe Sanctuaries policy is on file in the District Office. Yes No
- 4. All clergy & laity have knowledge of and access to the policy. Yes No
- 5. Background checks are completed every 2 years for clergy, paid workers, and volunteers who have regular and direct contact with children, youth and vulnerable adults (i.e. youth group, Sunday school, VBS, Visitation teams, etc.) Yes No
- 6. All adults who have regular and direct contact with children, youth, and vulnerable adults have completed at least one Conference 3-hr basic Safe Sanctuaries training that includes all topics listed in The Minimum Standards. (i.e. youth group, Sunday school, VBS, Visitation teams, etc.) Yes No
- 7. Attendance records are kept for all ministry events/activities involving children and youth. Yes No
- 8. The church maintains files of workers that include documents completed in the recruiting and screening process and of their training and service. Yes No
- 9. A. Our congregation includes sex offender(s). Yes No
B. If YES, a covenant for constant shepherding is in place for sex offender(s). Yes No

Signature of Pastor or SS Team chairperson *Althea Cow* Date 10/11/23

FORM 7

ANNUAL ACCESSIBILITY AUDIT FOR UNITED METHODIST CHURCHES (¶2533.6)



Church Rush United Methodist Church, Rush, NY District Genesee Valley District

	YES	NO	Description / Guidelines	Explain "NO" Answers*
GETTING INTO THE CHURCH				
1	X		Clearly visible signs direct people to accessible entrances	
2	X		1 or more ADA parking spaces are on level ground close to entrance	
3	X		Chair users don't have to move behind parked cars or cross traffic	
4		X	At least 1 per 25 spaces is clearly marked with access symbol on vertical signs and on pavement (# of accessible spaces: <u>8</u>)	Need to purchase additional signs
5	X		Accessible spaces are 8' wide with adjacent 5' access aisle	
6	X		At least one accessible space is van accessible: 11' wide with clearly marked adjacent 5' access aisle (or 8' space with 8' access aisle)	
7	X		36" wide curb cuts (curb ramps) are provided close to parking	
8	X		Route (sidewalk) from accessible parking to accessible building entrance is smooth, flat, & at least 36" wide (width: _____)	
9	X		<i>Entrance is level <u>or</u> has exterior ramp with non-slip surface and minimum width of 36" between handrails (width: _____)</i>	
10			Ramp has max. incline of 1:12 (length: _____ rise: _____ ratio: _____) with no more than 30' between level landings, <i>or entrance is level</i>	No ramp / stairs
11			34-38" handrails are on both sides of ramp/ stairs and extend 12", lower railing no higher than 4" above deck, <i>or entrance is level</i>	No ramp / stairs
12	X		There is a 60"x 60" level platform at entry door (size: _____) and space on pull side of door (preferably 18") to allow door to open	
13		X	Automatic door opener is available, or doorbell to request assist	
14	X		Entrance door is 36" wide; threshold no more than beveled ½" high	
GETTING AROUND THE CHURCH				
15	X		Signs in entrances/ halls direct visitors and help them locate rooms	
16	X		Corridors are at least 36" wide and have non-glare floor surface	

17	X		No objects protrude more than 4", and lowest part of protruding object is no more than 27" above floor height to allow detection with a cane; no sign or high protrusion is lower than 80"	
18	X		Multi-level buildings provide access to all common/ most program areas via elevator, lift and/ or ramp(s), <i>or building is on one level</i>	
19	X		Interior doorways have a minimum of 32" clearance and thresholds are level or are no more than ½" high and beveled	
20	X		Door handles (e.g. lever style) are easy to grasp and operate with one hand/single effort, using no more than 5 lbs. force	
21	X		Carpet pile is level, no more than ½" thick, w/ no or firm padding; floor mats have non-slip backing and are stable	
22	X		Fire alarm controls and extinguishers are no more than 48" (h: <u>47"</u>) from floor; visual and auditory fire alarms are in place	
23	X		At least one accessible marked unisex/ family restroom (<i>or one stall in male and female restrooms</i>) per floor has ~60"x 60" turning space with 33 – 36" high wall-mounted grab bar next to toilet extending 54" from back wall; toilet height 17 – 19" (h: <u>19"</u>)	
24	X		29" sink clearance from floor (h: <u>30"</u>), easy to operate controls (lever style, automatic, etc.), hot water & drain pipes are covered	

1/3 Revised December 2017; Used with permission of the Disability Ministries Committee of the United Methodist Church

25	X		Soap dispenser and paper towels are mounted no higher than 48" (h: <u>42"</u>) <i>or placed on counter for access</i>	
26	X		Bottom edge of at least one mirror is 40" or lower (h: _____)	
	YES	NO	Description / Guidelines	Explain "NO" Answers
27	X		Drinking fountain is no higher than 36" with easy hand controls and wheelchair clearance, <i>or paper cup dispenser is provided</i>	
28	X		Stairs/ interior ramps have handrails on both sides, <i>or all one level</i>	
29	X		Top/bottom step edges & ramp level changes marked, <i>or one level</i>	
SANCTUARY, CLASSROOMS, AND FELLOWSHIP AREA				
30	X		Level pew cuts/ wheelchair spaces are next to aisles and distributed throughout the room for choice in	

			seating	
31	X		Wheelchair spaces are 33"x48" forward or 33"x60" side approach (size: _____), with view of pulpit and screen when others stand	
32		X	Chancel area and choir loft are accessible, e.g. with ramp or lift	Ramp is blocked by piano
33	X		Handrails are provided for steps to the chancel, <i>or floor is level</i>	
34	X		Aisles are at least 36" (w: _____) in common areas	
35	X		Fellowship - e.g. potlucks, coffee hour- is offered in accessible space	
36	X		In fellowship area and classrooms at least one table has minimum of 29-30" clearance on underside	
37	X		Some chairs have armrests and have seat heights ~18" from floor	
COMMUNICATIONS AND ENVIRONMENT				
38		X	Members are sensitized about need to minimize use of fragrances	
39		X	Soaps, cleaning products and other chemicals are fragrance free; candles are unscented and non-petroleum-based	
40	X		If projection is used, large font and good contrast are provided	
41	X		Large print bulletin, songbook, and/or Bible provided on request	
42		X	Braille or alternative/ digital media provided upon request	
43	X		Microphone used by all speakers or comments are repeated at mic.	
44	X		Assisted listening system (FM and/ or loop) and receivers available	
45	X		ASL sign language interpreter is provided upon request	
46	X		Print copies of sermon are available prior to worship, upon request	
47		X	Captions are used for videos and other media	
ATTITUDES				
48		X	Accessibility/ accommodations and who to contact for questions are described in website, Find-A-Church site, and signage	
49		X	Pastor(s), ushers & greeters, and leaders are trained in disability awareness and etiquette, e.g. using on-line resources	
50	X		Signs, websites, or bulletin boards offer evidence that people with visible and hidden disabilities are welcome and included in	

			the life of the congregation, e.g. through support group brochures, photos	
51	X		Disruptions are accepted and incorporated into worship	
52	X		Qualified service animals (e.g. guide dogs) are welcome within the church building(s) including the sanctuary and fellowship hall	
53	X		Congregation works to use inclusive, person-first language in worship, e.g. people are invited to "rise in body or in spirit"	
54	X		Classes and programs are adapted as needed to facilitate active participation of children and adults with disabilities	
55		X	Disability Awareness Sunday ¶265.4 observed during past 1-2 years	
56	X		Gifts of persons with disabilities are identified and used in service, worship, and leadership roles, and to help to improve access	

2/3 Revised December 2017; Used with permission of the DisAbility Ministries Committee of the United Methodist Church

57	X		Needs of people on special diets are considered when food is offered, including gluten-free & alcohol-free communion elements	
58	X		Transportation and valet parking or parking lot assistance is offered	
59	X		"Buddy" system offered for individuals needing 1:1 assistance	
GOALS FOR ACCESSIBILITY IMPROVEMENT FOR THE UPCOMING YEAR				Target Date
1. Consult with local resources to improve disability awareness needs.				
2. Investigate cost of automatic door opener				
3. Address parking lot signage needs				
4.				
YES ____ NO <u>X</u> Request consultation from Conference Disability Concerns Committee				

Comments (* continue on additional pages if needed):

Signature of Pastor: <i>Todd R Goodard</i>	Date <i>11/15/2023</i>
Signature of Trustees Chairperson: <i>Cynthia Gray</i>	Date <i>10/16/23</i>
Signature of District Superintendent:	Date

Date Form Completed 10/16/2023 Charge Conference Date 10/29/2023

PLEASE PRINT NAMES AND PROVIDE PHONE NUMBER OR E-MAIL ADDRESS:

Form completed by Cynthia Gray Contact information cgtgray1039@gmail.com

Contact person for church Same Contact information _____

PLEASE NOTE:

• This form is for **use on existing buildings only**; refer to current ADA & state regulations for construction or major remodeling projects: <https://www.ada.gov/regs2010/2010ADASTandards/2010ADASTandards.htm>. • The survey should be completed by a team including a member of the trustees, and people with construction, architecture and rehabilitation backgrounds. Include persons with disabilities and family members, especially someone who uses a wheelchair and someone with low vision, in the process. • Interview individuals with disabilities and family members of children and adults with disabilities to learn how welcoming your congregation is and to help set priorities.

3/3 Revised December 2017; Used with permission of the DisAbility Ministries Committee of the United Methodist Church

• This is **not** an all-inclusive listing of ADA guidelines or appropriate accommodations, but rather represents basic first steps that a church may take to begin to implement accessibility measures. • Resources are available through your conference Disability Concerns Committee (¶1653) and through the DisAbility Ministry Committee of the UMC at <https://www.umdisabilityministries.org/access/audit.html> to help you plan and carry out improvements.