

**Board of Trustees Meeting 1/8/24**  
**Meeting Notes**

**Present:** Geoff Furman, Paul Kingsley, Patty Weaver, Rob Gruschow,  
Cindy Gray, Roger Haas, Cindy Raymond, Gary Prok

- Patty opened with Prayer
- We survived the scheduled power outage with no issues. We were proactive in unplugging things prior to the shutdown.
  
- **Meeting Focus: Items from December Meeting**
  - The Leadership Team recommended that we increase charges to Heritage Christian Services from \$350 per month to \$400 per month. We recall that HCS is willing to pay more. We will price out a new drinking fountain and ask them to pay for that. (This will be equivalent to approx. \$50 to \$100 per month for one year). Rob to get quotes so we can approach HCS.
  - Question about Parsonage Endowment being only \$4000 for 2024. Expected this to be higher.
  - Building Repair and Maint. Budget increased from \$26000 to \$35000.
  - We may need to consider fundraisers similar to the antique sale. Need a volunteer.
  - Safety self-inspection required by our Methodist Conference using a supplied survey for insurance. Geoff, Roger, and Paul to do this together.
  
- **Building Maintenance Concerns -Updates**
  - Promiseland Ceiling repair planned.
  - Kitchen sprayer needs part. Will ask Miller plumbing if it is available.
  - Parking lot lights. Some parts replaced. Problem is that they are not here to see the problem (Light sensors shut off during daytime). Need troubleshooting by disconnecting one pole and checking for shorts. Geoff will get O'Connell to troubleshoot and quote repairs.
  - Have asked Rick Ottman. to repair café ceiling. Need to schedule.
  - Broken glass in exterior door. Having trouble finding matching glass kit. Geoff will ask Henrietta building Supply. We will see if a door in the garage can replace this door.
  - Supersale hallway door handle assembly still needs repair/replacement. Geoff will ask Henrietta Building Supply.

- Basement men's bathroom fan. Rob to investigate.

- **Focus Issue Assignments**

- Parking Lot lights – Geoff owns
- Kitchen Faucet – Geoff
- A/C update – Gary and Geoff. Bill did not start in December. As soon as weather permits, Bill's partner, Dave, will start on the basement mini-split on the east side. There remains a question about the thermostat for the new mini-split in the office for Bill to address.
- Lift inspection – Geoff has been frustrated with our vendor. It is difficult to get attention for a single lift. We will see who the town uses. We may need to go to Buffalo.
- Capital Stewardship Projects
  - Reupholster of chairs – Cindy R. and Roger will own.
  - Research electronic sign – Geoff has data and quotes from the past. Cindy G. and Geoff will get this started.
  - Drainage – Having trouble getting more than one estimate.

- **New Business**

- Genesee Valley Fiber Guild wants to rent the dining hall once a month (prefer third week) on a Saturday 10 to 3. They will have to be flexible for weddings and funerals, etc. We need to create a written rental policy. Until then Democrats and Rush Hometown pay \$25 for 2hrs. Fiber Guild (voted) is \$50 for more hours. Renters will be notified that we are updating our rental policy
- Endowment – come to next meeting with questions.
- Cleaning – general discussion of the church cleaning service and how it could be better. Current service is 1 day/week on Fri-Sat and does not include the PromiseLand Wing, Stairwells, Super Sale, and Woodshop. PromiseLand employees clean their own spaces. Cost is \$135/week or \$7020/year. Any other service would be significantly more money. We no longer have a written cleaning requirement to reference.
- Heating issues – The radiant floor heat in the front office is not working. Holbrook will be in Tuesday 1/9 to investigate. Cabinet Unit Heaters (stairwells) do not run consistently. Temperature is either cold or hot. An investigation is in process. Holbrook heating will be consulted on their upcoming visit.

- Patty closed us in prayer.
- Next Meeting: Monday, Feb. 5, 7:00pm